

Title: Biological Intern

Agency: East Bay Municipal Utility District (EBMUD)

Location: Orinda, California

Deadline to Apply: 5:00pm, December 9th 2015

Job Description: The East Bay Municipal Utility District (EBMUD) provides water to 1.3 million East Bay customers and protects 28,000 acres of open space in the East Bay. The Biological Aide assists EBMUD Biologists with a wide variety of tasks involving data management, writing reports, equipment maintenance and sensitive species monitoring. Duties for this position are about 50% office-based and 50% field-based. Office-based tasks include data entry, data analysis and lab maintenance. Office duties will provide the successful candidate with valuable experience with software commonly used for biological monitoring, data management and reporting. Field work duties are highly varied but may include: assisting EBMUD biologists with sensitive species surveys, project monitoring and invasive species removal. Field work is performed in all types of weather conditions and may include strenuous physical labor, wading through creeks, hiking over varied terrain and exposure to hazards such as poison oak, rattlesnakes and ticks. The successful candidate will gain professional experience using established survey methods and specialized equipment to detect and monitor sensitive species that occur in the East Bay.

Qualifications: College coursework in biology, ecology or a related field is required. Proficiency in Microsoft Word, Excel and PowerPoint is required. Significant experience collecting data using a GPS and performing data entry in Arc-GIS is highly desired. Experience with the identification and biology of San Francisco Bay Area flora and fauna is also desired. Candidates should be comfortable performing physically demanding work in remote areas. Preferred candidates will be team oriented, possess good communication skills and maintain a positive attitude.

To Apply: Please submit a one page cover letter, resume and references to Bridget Woodcoff at bwoodcof@ebmud.com. Applications must be received by 5:00 pm on December 9th, to be considered for the position. The most qualified applicants will be contacted for an interview.

Salary: \$22 per hour

Duration: February 2016 – August 2016

Six month seasonal. Full time: 32-40 hours per week

Location: Orinda, CA

Contact Information:

Bridget Woodcoff

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